



Town of Fairview

FAIRVIEW PARK EVENT COMMITTEE

Agenda

August 12, 2021 @ 6:30 p.m.

Meeting will be in the Fairview Town Hall Meeting Room

1. Call to order ---*Chairman Thomas*
2. Public Comments:
3. Business:
 - Music in the Park – September 10, 2021
 - Fairview Fall Festival – October 2, 2021
4. Approval of Previous Minutes:
 - a. May 6, 2021---Regular meeting
 - b. July 15, 2021 – Regular meeting
5. Adjourn

Fall Festival Sub-Committees 2021

Advertising:

Children's Entertainment:

Craft Vendors:

Custodian: Fairview Park Facility Committee

Decorating:

Food Vendors:

Music:

Parking:

Transportation:

Volunteer Coordinator: EVERYONE ON THE COMMITTEE



**Town of Fairview
Fairview Park Event Committee Meeting
May 6, 2021**

The following Fairview Park Event Committee members were present: Lisa Thomas, Tracy Biggers, Gayle Brock, Scott Cuthbertson, Theresa Donaldson, Todd Donaldson, Leigh Harris, Mike Medlin, Traci Price-Ferguson and Spencer Thomas

Others present: Morgan Ellison, Amy Hartig, Teresa Gregorius, Town Clerk

Public Comments

None

Items of Business

A. Egg Hunt

Lisa Thomas reported that the Egg Hunt went great and was well attended. The Committee discussed some possible changes for next year:

- Add another age group for very small children
- Find a way to cordon off area from parking lot to funnel everyone to a centralized area for directions about the hunt

B. Music in the Park

Music in the Park will be Friday, June 4th, from 7:00 till 9:00 PM. The Catalinas will be providing the music. The Committee discussed the following:

- Food vendors will be charged \$25 to participate
- Scott Cuthbertson will contact The Catalinas regarding stage setup
- Parking will be provided by Hometown Heroes for a \$200 donation
- Park Facility Committee will take care of the restrooms and trash collection
- Scott Cuthbertson will check with the Boy Scouts about park cleanup after the event
- Lisa Thomas has ordered the advertisement banners
- Morgan Ellison will check with the paper and WIXIE about advertisement, flyers will be sent out with Fairview Elementary children

C. Future Events

The Fall Festival is the next event, Saturday, October 2nd. The Committee discussed fees for craft and food vendors and decided to charge \$50 for craft and \$75 for food.

D. Minutes

Spencer Thomas made a motion to approve the February 4, 2021 minutes. Todd Donaldson seconded the motion. Committee members Thomas, Biggers, Brock, Cuthbertson, Theresa Donaldson, Todd Donaldson, Harris, M. Medlin, Price-Ferguson and S. Thomas voted yes (10-0).

Chairman Thomas adjourned the meeting.

Respectfully submitted,

Teresa Gregorius
Town Clerk

Lisa Thomas
Chairman

Approved this _____ day of _____ 2021



**Town of Fairview
Fairview Park Event Committee Meeting
July 15, 2021**

The following Fairview Park Event Committee members were present: Lisa Thomas, Tracy Biggers, Gayle Brock, Theresa Donaldson, Leigh Harris, Mike Medlin, Traci Price-Ferguson and Spencer Thomas

Others present: Teresa Gregorius, Town Clerk

Public Comments

None

Items of Business

A. Music in the Park – September 10, 2021 from 6:30 – 9:00 PM

The Committee discussed the following:

- 911 Remembrance: Color Guard will march in; Phil Thomas will welcome everyone; 21 gun salute; recognition of Fairview Firefighters
- Castaways band
- Construction lights have been secured for the parking lot
- Hometown Heroes will be handling parking
- Working on food vendors
- Advertising

B. Fairview Fall Festival – October 2, 2021 from 10:00 AM – 5:00 PM

The Committee discussed the following:

- Working on organization to man all of the children's activity booths (possible 6-8 activities -- walking sticks, go fish, decorate pumpkins, train ride, tic-tac-toe). Will contact Hometown Heroes, Ground 40 about working booths for a \$2,000.00 donation.

- Contact Hometown Heroes and Ground 40 about handling parking for a \$500.00 donation.
- Discussed charging vendors extra for hauling vendors products to their site.

Chairman Thomas adjourned the meeting.

Respectfully submitted,

Teresa Gregorius
Town Clerk

Lisa Thomas
Chairman

Approved this _____ day of _____, 2021